

AGENDA

THE MUNICIPAL AUTHORITY OF THE TOWNSHIP OF ROBINSON REGULAR MONTHLY MEETING

WEDNESDAY, JANUARY 10, 2024 - 6:00 P.M.

1. Pledge of Allegiance
2. Roll Call
3. Reorganization – Election of Officers for 2024
4. Open Portion
5. Executive Session No. 1
6. Conclude reorganization
7. Appointment of Committees for 2024.
8. Approval of Minutes: regular Monthly Meeting held on December 13, 2023.
9. Director of Finance and Administration Report:

Review of Financial Statements for months ending November 30, 2022, and November 30, 2023, and Statement of Revenue and Expenses, Budget to Actual, for the month ending November 30, 2023.
10. Payment of Bills:
 - a. Revenue Fund - \$352,402.91 (See Listing)
 - b. Bond Redemption and Improvement Fund - Requisition No. 189 - \$177,528.89 (See Listing)
 - c. 2020 Revenue Construction Bond – Requisition No. 19 - \$23,688.32 (See Listing)
 - d. Developers Escrow Accounts – \$7,329.33 (See Listing)
11. Engineer’s Report
12. Solicitor’s Report
13. Director of Operations Report – Leo Gismondi
14. Manager of Collection and Distribution Report – Shawn Bryan
15. Correspondence Received – December 2023

16. Executive Session No. 2
17. Adjournment

NOTIFICATION OF AGENCY BUSINESS

The following matters, in addition to the foregoing matters, may be the subject of consideration, deliberation and/or official action at the meeting but not necessarily in the following order:

1. Motion to hire a Water Plant Operator.
2. Motion to authorize Management to advertise for public bids for the (a) demolition, (b) construction of a new pole building and (c) a concrete pad on real estate adjacent to the Campbells Run Sewage Treatment Plant.
3. Election of Officers of the Authority for 2024.
4. Appointment of Authority Committees for 2024.
5. Motion to adopt Resolution 1 of 2024 authorizing the commencement of eminent domain proceedings to obtain easements and rights-of-way for the construction of the Elliot Drive – Chester Drive Sanitary Sewer Project.
6. Motion to authorize NIRA Consulting Engineers, Inc., to design and advertise for bids the replacement of approximately 2800 feet of waterline on Kieners Lane.
7. Motion to participate with Travelers Insurance Company in the retention of an expert witness for a civil action in which the Authority is involved.
8. Motion to consider and adjust salaries of certain management employees.
9. Motion to set uniform month for annual review and salary adjustments of management personnel.
10. Motion to adopt Resolution 2 of 2024 to amend Rule 134 of the Authority's Rules and Regulations to increase the surcharge for discharges into the Authority's sanitary sewer system of oil, grease or fat as provided for in the current Rule 134.
11. Motion to enter into an Agreement of Purchase and Sale of Real Property with JTM Real Properties, LLC, for the acquisition of real property required for the construction of the new Water Treatment Plant for the purchase price of \$150,000 and other consideration set forth in the Agreement. The Director of Finance and Administration is authorized to execute the Agreement on behalf of the Authority.

12. Motion to authorize the Solicitor to contact the owners of 54 Kathleen Drive and explain to them the Authority's Rules and Regulations with respect to private sewer laterals on property owned by other parties and position of the Authority with respect to the provision of sanitary sewer services to the owners of 51 Kathleen Drive.

Notes

1. The Board reserves the right to conduct one or more Executive Sessions at any time during the course of the meeting in addition to the Executive Session(s) shown on the above Agenda and to avail itself of all rights accorded to it by the Sunshine Act, as amended.
2. The Board reserves the right to alter the order of items listed on any Agenda either by adopted Motion or by consent without objection.
3. As used herein, the term "Motion" includes, but is not limited to, discussion about the subject matter of the Motion.
4. Any motion to award a contract includes the possibility that the Board may reject all bids or reject any individual bid or bids.